

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Carpentersville
Crystal Lake
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
Wilmette
Winnetka

President
Arlene Juracek
Mount Prospect

Vice-President
Daniel DiMaria
Morton Grove

Secretary
Kathleen O'Hara
Lake Bluff

Treasurer
Ghida Neukirch
Highland Park

Executive Director
Mark L. Fowler

NORTH SHORE COUNCIL OF MAYORS TECHNICAL COMMITTEE MEETING

December 19, 2018

8:30 a.m.

**Skokie Village Hall
5127 Oakton St.
Skokie, IL 60077**

AGENDA

- I. Call to Order**
- II. Approval of Meeting Minutes – October 24, 2018 (Attachment A)**
Action Requested: Approval of the Minutes
- III. Agency Reports**
 - A. Pace**
 - B. IDOT Highway Report**
 - C. Cook County Department of Transportation and Highway**
 - D. Illinois Tollway**
 - E. Chicago Metropolitan Agency for Planning (CMAP)**
 - F. IDOT Local Roads**
- IV. North Shore Council of Mayors Surface Transportation Program (STP)**
 - A. North Shore Council STP FFY 2018-2020 (Attachment B)**

Overview of the current STP program and status of MYB projects.
Action Requested: Discussion
 - B. Project Selection Methodology Update (Attachment C)**

Staff will present a draft Northwest Council STP Methodology development schedule. The approved schedule will be sent to CMAP before the end of 2018. Staff will also request volunteers (engineers, managers, public works, other staff) to serve on the methodology update group.
Action Requested: Discussion, Approval, and Volunteer Organization
- V. 2019 Meeting Schedule**

Staff will present a draft meeting schedule outlining quarterly meetings held on the third Thursday of the month (March 21, June 20, September 19, December 19) at Skokie Village Hall.
Action Requested: Discussion and Approval
- VI. Other Business**
- VII. Next Meeting**

Wednesday March 21, 2019 8:30 a.m. at Skokie Village Hall.
- VIII. Adjournment**

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

North Shore Council of Mayors Technical Committee

October 24, 2018

8:30 a.m.

Northwest Municipal Conference

MINUTES

MEMBERS

Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Carpentersville
Crystal Lake
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
Wilmette
Winnetka

President

Arlene Juracek
Mount Prospect

Vice-President

Daniel DiMaria
Morton Grove

Secretary

Kathleen O'Hara
Lake Bluff

Treasurer

Ghida Neukirch
Highland Park

Executive Director

Mark L. Fowler

Committee Members Present:

Erik Cook, Chair, Village of Skokie
Sat Nagar, City of Evanston
Adriana Webb, Village of Glenview
Patrick Brennan, Village of Kenilworth
James Amelio, Lincolnwood
Chris Tomich, Village of Morton Grove
Matt Farmer, Village of Northbrook
Greg Kramer, Village of Northfield
Dan Manis, Village of Wilmette
James Bernahl, Village of Winnetka

Others Present:

Dave Lawry, Chastain and Associates
Larry Bury, NWMC
Mark Fowler, NWMC
Cole Jackson, NWMC
Josh Klingenstein, NWMC

I. Call to Order

Mr. Cook called the meeting to order

II. Approval of Meeting Minutes

The committee voted to approve the meeting minutes.

III. North Shore Council of Mayors Surface Transportation Program (STP)

- a. Mr. Jackson updated the committee on the STP program and updates from the last meeting. He mentioned that the region was over programmed and that the suburban communities have increased their spending over previous years. He then stated that the region will be looking at available funding letting-by-letting basis. In order to be aggressive and spend the region's allocation the north shore's specific allocation is less relevant and the council should spend aggressively. The availability of funding is dependent on the availability of the region's funds and projects later in the program are less likely to be funded though it is, overall dependent on the larger region.

Mr. Jackson also explained that some projects are currently listed in MYB and that this was done due to fiscal constraint and the council never voted to approve this. Committee members questioned why this change was made, what projects were moved in so these could be moved out, and if the change was legitimate considering the committee did not vote on it. Committee members also expressed concern about the letting-by-letting style of program management stating that it would make it difficult to properly manage and plan for the local match, changed the kinds of projects that would get proposed, and complicated work with IDOT. Mr. Bury stated that the committee will need projects ready for 2021 so funds are not lost to the shared fund.

Mr. Brennan made a motion to send a letter, signed by Chair Erik Cook, to CMAP requesting that the projects be moved out of MYB as soon as possible and asking why they were moved in the first place. This was seconded by Mr. Nagar and the committee voted unanimously to do so.

Discussion continued with Mr. Nagar suggesting that the committee meet every two months instead of quarterly. The committee decided to meet at the regularly scheduled December meeting then meet every two months starting in the beginning of 2019. It was also suggested that the region's planning liaison's work to explain and manage the region's funding so all councils are aware of funding as it becomes available.

Mr. Manis stated that the previous planning liaison highlighted changes in the STP funding program and suggested that Mr. Jackson do the same.

Central Ave. construction should be in federal fiscal year (FFY) 2020 while the phase two engineering should be in FFY 2019. Howard Street phase two engineering should be in FFY 2019. Committee members saw a number of changes needed to the program as presented and requested that Mr. Jackson send out an excel sheet of the program that they can edit and also requested that he send out the numbers that were approved in previous meetings.

Mr. Jackson stated that the committee's annual 3% cost increase for all projects that the committee previously had approved had not been submitted to the TIP. The committee decided that they would like Mr. Jackson to submit that cost increase to the TIP though the committee may not request it in the future. Mr. Jackson stated that he would submit the cost increase request. Mr. Jackson also stated he would send out an excel file with the current program and the program approved in recent meetings.

- b. The committee discussed the cost increase request for phase two engineering on the Austin Avenue project creating a total of \$132,280 for that phase if approved. Mr. Bernahl made a motion to approve Morton Grove's to approve the cost increase request and this motion was seconded by Mr. Brennan. The committee voted unanimously to approve the request.

- c. The committee discussed Morton Grove's cost increase request for construction on the Austin Avenue project. The total cost for this phase of the project would be \$2,314,282 if approved. The committee discussed potentially waiting until bids are in but decided that it would be prudent to simply tell the committee if bids came in lower than what was programmed. Mr. Bernal made a motion to approve the cost increase request which was seconded by Mr. Manis. The committee voted unanimously to approve the cost increase request.

IV. Other Business

None

V. Next Meeting

The committee will meet at the next regularly scheduled meeting in December.

VI. Adjournment

The committee voted unanimously to adjourn.

| Fiscal Year 18 PROJECTS | Sponsor | TIP Number | Phase | Let | Correct Amount | In Tip | Notes |
|-------------------------|------------|------------|--------|-------------|---------------------|---------------------|------------------|
| Locust Rd. | Wilmette | 02-13-0003 | ENG II | Already Let | \$ 1,813,482 | \$ 1,813,482 | Project Complete |
| Northfield Rd. | Northfield | 02-16-0014 | ENG II | Already Let | \$ 103,172 | \$ 103,172 | Project Complete |
| Skokie Blvd. | Wilmette | 02-07-0013 | ENG II | Already Let | \$ 63,888 | \$ 63,888 | Project Complete |
| TOTAL | | | | | \$ 1,980,542 | \$ 1,980,542 | |

| Fiscal Year 19 PROJECTS | Sponsor | TIP Number | Phase | Let | Correct Amount | In Tip | Notes |
|----------------------------|--------------|------------|--------------|------------|---------------------|---------------------|-------------------------|
| Willow Road | Winnetka | 02-06-0021 | ENG II | Late 2019 | \$ 405,745 | \$ 393,927 | MYB. Ongoing VOW/IE |
| Austin/Oakton Intersection | Morton Grove | 02-13-0002 | Construction | Jan. 2019 | \$ 2,314,283 | \$ 2,314,282 | |
| Locust Rd | Wilmette | 02-13-0003 | Construction | Nov. 2018 | \$ 2,256,389 | \$ 2,267,583 | |
| Gross Point Road | Skokie | 02-06-0035 | Construction | Nov. 2019 | \$ 2,525,000 | \$ 2,852,000 | |
| Austin/Oakton Intersection | Morton Grove | 02-13-0002 | ENG II | March 2019 | \$ 7,982 | \$ - | |
| Northfield Rd. | Northfield | 02-16-0014 | Construction | March 2019 | \$ 1,222,900 | \$ 1,222,900 | |
| Devon Avenue | Lincolnwood | 02-16-0004 | ENG II | 2019 | \$ 109,574 | \$ 106,383 | Reflects Lincolnwood's |
| Central Ave. | Wilmette | 02-13-0004 | ENG II | 2018 | \$ 373,286 | \$ 362,414 | |
| Howard Street | Evanston | 02-16-0002 | ENG II | Jan 2020 | \$ 167,516 | \$ 162,637 | Reflects Evanston's Poi |
| Kenilworth Avenue | Kenilworth | 02-16-0003 | ENG II | 2019 | \$ 37,132 | \$ 36,050 | |
| TOTAL | | | | | \$ 9,419,807 | \$ 9,718,176 | |

| Fiscal Year 20 Projects | Sponsor | TIP Number | Phase | Let | Correct Amount | In Tip | Notes |
|--------------------------|-------------|------------|--------------|-------------|----------------------|----------------------|---------------------------|
| Devon Avenue | Lincolnwood | 02-16-0004 | Construction | Apr. 2020 | \$ 3,019,534 | \$ 2,931,586 | MYB. Reflects Lincolnw |
| Howard Street | Evanston | 02-16-0002 | Construction | Jan. 2020 | \$ 2,324,580 | \$ 2,256,874 | MYB. Reflects Evansto |
| Kenilworth Avenue | Kenilworth | 02-16-0003 | Resurfacing | 2020 | \$ 531,797 | \$ 516,308 | MYB. |
| Skokie/Lake Intersection | Wilmette | 02-16-0005 | ENG II | 2019 | \$ 54,640 | \$ 53,048 | |
| Central Ave. | Wilmette | 02-13-0004 | Construction | Jan 2020 | \$ 4,069,631 | \$ 3,951,099 | |
| Willow Road | Winnetka | 02-06-0021 | Construction | Likely 2020 | \$ 2,543,290 | \$ 2,469,214 | Anticipate letting for FY |
| Skokie/Lake Intersection | Wilmette | 02-16-0005 | Construction | Sept. 2020 | \$ 751,305 | \$ 729,422 | |
| TOTAL | | | | | \$ 13,294,777 | \$ 12,907,551 | |

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Carpentersville
Crystal Lake
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
Wilmette
Winnetka

President
Arlene Juracek
Mount Prospect

Vice-President
Daniel DiMaria
Morton Grove

Secretary
Kathleen O'Hara
Lake Bluff

Treasurer
Ghida Neukirch
Highland Park

Executive Director
Mark L. Fowler

North Shore Council of Mayors
STP Methodology Development Schedule
2020 Call for Projects

December 2018 – Research / Schedule due to CMAP

January 2019 - STP Methodology Working Group meeting (initial discussion)

February 2019 –

March 2019 – NS Tech Committee Meeting / STP Methodology Working Group meeting
(continued discussion)

April 2019 -

May 2019 - STP Methodology Working Group meeting (review)

June 2019 – NS Tech Committee Meeting / Submit draft methodology to CMAP

July 2019 -

August 2019 -

September 2019 – NS Tech Committee Meeting / NWMC Board approves methodology

October 2019 – Outreach

November 2019 – Outreach

December 2019 – Outreach / NS Tech Committee Meeting

January 2020 – STP Call for Projects