

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
Wheeling
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Mark L. Fowler

**NORTH SHORE COUNCIL OF MAYORS
TECHNICAL COMMITTEE MEETING**

Friday, January 10, 2020
8:30 A.M.
NWMC Offices
1600 E. Golf Rd, Ste 0700, Des Plaines, IL

AGENDA

- I. **Call to Order/Introductions**
- II. **Approval of Meeting Minutes – November 13, 2019 (Attachment A)**
Action Requested: Approval
- III. **Agency Reports**
 - A. Pace
 - B. IDOT Highway Report
 - C. Cook County Department of Transportation and Highways
 - D. Illinois Tollway
 - E. IDOT Local Roads
 - F. Chicago Metropolitan Agency for Planning (CMAP) (Attachment B)
 - G. Metra
- IV. **North Shore Council of Mayors Surface Transportation Program (STP) (Attachment C)**

Staff will provide an overview of the North Shore Council's STP Program, noting changes that have been made since the last meeting, including additional projects that will likely have to be grandfathered into the new program.

Action Requested: Discussion
- V. **STP-L Call for Projects**

Staff will provide a brief overview of the STP-Local Call for Projects schedule and answer any North Shore specific questions before the STP Workshop.

Action Requested: Discussion
- VI. **Other Business**
- VII. **Next Meeting**

The next North Shore Council of Mayors Technical Committee meeting will be held on Thursday, April 9, 2020 at the Skokie Village Hall.
- VIII. **Adjourn**

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**NORTH SHORE COUNCIL OF MAYORS
TECHNICAL COMMITTEE MEETING MINUTES**

Wednesday, November 13, 2019

8:30 a.m.

Skokie Village Hall

MEMBERS

Antioch
Arlington Heights
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Barrington
Bartlett
Buffalo Grove
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Attendance

Erik Cook, Director of Engineering, Village of Skokie, *Chair*
Sat Nagar, Senior Project Manager, City of Evanston
James Tigue, Civil Engineer, Village of Glencoe
Adriana Webb, Engineering Division Manager, Village of Glenview
Nadim Badran, Assistant Public Works Director, Village of Lincolnwood
Chris Tomich, Village Engineer, Village of Morton Grove
Jeff Koza, Capital Projects Manager, Village of Northbrook
Russ Jensen, Village Engineer, Village of Northfield
Dan Manis, Village Engineer, Village of Wilmette
Jim Bernahl, Assistant Director of Public Works, Village of Winnetka
Brendon Mendoza, Public Works Analyst, Village of Winnetka
Jay Coleman, Transportation Project Manager, Baxter & Woodman
John Mick, Illinois Division Manager, Baxter & Woodman
Tony Wolff, VP Water Resources, Ciorba Group
Sagar Sonar, Senior Project Manager, Kimley-Horn
Albert Stefan, Senior Engineer, Robinson Engineering
Todd Bright, Principal, TranSystems
Gerardo Fierro, Civil Engineer, IDOT Bureau of Local Roads
Tavis Farmer, Area Programmer, IDOT Highways
Steve Andrews, Community Relations Representative, Pace
Sam Wright, Transportation Planner, Cook County Dept. of Transportation and Highways
Kendra Johnson, Program Associate for Transportation, NWMC

I. Call to Order

Mr. Cook called the meeting to order at 8:29 a.m. and those present provided introductions.

II. Approval of Meeting Minutes – August 29, 2019

Mr. Nagar moved approval the August 29, 2019 meeting minutes. Mr. Manis seconded the motion, which was unanimously approved.

III. Agency Reports**A. Pace**

Mr. Andrews noted that Pace's Pulse service along Milwaukee Avenue is now operational. The service started on August 11 and features stations running from the Jefferson Park Transit Center in Chicago and ending at Golf Mill Mall in Niles. Mr. Andrews reported that architecture and engineering (A&E) will take place in the next year or so for the next planned Pulse line along Dempster Street. The route is comprised of 15 station pairs, beginning in Evanston through downtown Des Plaines before moving south to O'Hare Airport. Construction is expected to begin in 2021 with service beginning in 2022. Mr. Andrews reported that the North Shore Coordination plan has begun Phase II. The agency has begun outreach with community stakeholders

for feedback and will start the public outreach process in December. Five to six public hearings are planned for February 2020, allowing a proposal to go to the board in the spring and final approval in August. Mr. Andrews added that the 2020 budget will go before the board November 13. Due to feedback gathered through their public hearing process, the planned route reductions have been put on hold. Mr. Andrews noted several major projects in their capital program, including a new Northwest Division facility planned in Wheeling. Mr. Cook asked when Pace would begin reaching out to municipalities along the Pulse Dempster Line. Mr. Andrews replied that they have already begun, and that they would continue to for the next two months. Mr. Tomich informed Mr. Andrews that the Village of Morton Grove would like to set up a meeting regarding a development along the route. Mr. Andrews responded that he would follow up with the Village. Mr. Bernahl asked whether Pace would be closing the Des Plaines hub as a result of the new service. Mr. Andrews replied that there would still be a stop at the Metra station, with no new infrastructure. The west-bound stop will most likely be relocated one block east of the current stop, and will be built similarly to the Golf Mill stop.

B. IDOT Highways

Mr. Farmer noted that the Department's Multi-Year Plan (MYP) had been released. He referred the Committee to the IDOT pamphlet that provided a breakdown of capital bill funding incorporated into the MYP in District 1 as well as information regarding the Transportation Asset Management Plan (TAMP). He added that there would likely be a significant number of projects kicking off in 2020 and that this rate would level off in the later years of the plan.

C. Cook County Department of Transportation and Highways

Mr. Wright reviewed changes to County-led projects in the North Shore. He noted that there is a possibility the budget will be amended, and that he would keep the Committee updated throughout that process. He reported that the West Lake Avenue pavement preservation project has been let and is waiting on contract compliance to move forward. Mr. Wright reported that interim work should move forward on Sanders Road, but is dependent on weather conditions. He provided an update on the Cook County Transit Plan, which just concluded its Request for Proposals and staff is in the process of evaluating proposals.

D. Illinois Tollway

No report.

E. IDOT Local Roads

Mr. Fierro reported that he would send his updates to Ms. Johnson via email for distribution to the Committee.

F. Chicago Metropolitan Agency for Planning (CMAP)

No report.

IV. North Shore Council of Mayors Surface Transportation Program

Ms. Johnson reviewed the Council's Surface Transportation Program, noting project phases that have been moved to 2020 due to TIP carryover. She requested the Committee's feedback in deciding how to prioritize projects that are currently in MYB to be grandfathered into the next program. The Committee

decided that the project phases targeting 2021 should be relatively evenly distributed between the program years in order to avoid overloading the first year. The final distribution would be pending the next program's individual project schedules, but a preliminary distribution of funding for Willow Rd (2021), Kenilworth Ave (2021), Skokie/Lake (2022) and Devon Ave (2023) was agreed upon. The Committee agreed to revisit the issue if the next program necessitated it. Ms. Johnson noted the Council's programming marks for the next five years were released by CMAP, including their explanation of formulas and weighting.

V. North Shore Council of Mayors STP-L Application

Ms. Johnson reported that she made a few minor changes to the STP-L project application based on the new methodology adopted this year. She asked for the Committee's feedback on formatting and the required documentation. She asked for clarification on the Level of Service and its requirements. Mr. Sagar explained that this documentation was specific to only certain project types, and it was not relevant to the majority of projects in the program.

Ms. Johnson announced that she was planning a Call for Projects workshop to be held on January 10 at Oakton Community College for the North Shore and Northwest Councils of Mayors. She noted that the workshop would include an overview of the new application and Active Program Management policies.

VI. North Shore Council of Mayors Technical Committee Meeting Dates

Ms. Johnson presented the Committee with a schedule of meeting dates for 2020 to coincide with the Call for Projects process. Mr. Cook asked the Committee if Thursday mornings were still ideal and heard no objections.

Mr. Nagar moved approval of the meeting dates. Mr. Manis seconded the motion, which was unanimously approved.

VII. Other Business

Ms. Johnson passed along a request from IDOT District 1 for engineers and project sponsors to keep IDOT forms locked when sending them in for review.

VIII. Next Meeting

Mr. Cook noted the next meeting would be held on January 10, 2020, 8:30 a.m. at NWMC Offices.

IX. Adjourn

Mr. Nagar moved to adjourn the meeting at 9:11 a.m. Mr. Manis seconded the motion, which was unanimously approved.

Program Status Updates

- **Congestion Mitigation and Air Quality (CMAQ)**

In FFY 2019, the region obligated \$262 million (171%) of the \$153 million goal, leaving the region with a near zero balance going into FFY 2020.

Projects requiring cost, schedule or scope changes for the April and June lettings should submit requests no later than January 16, 2020 for consideration at the January 30, 2020 Project Selection Committee meeting. Change request deadlines for the upcoming year are:

| CMAQ & TAP project change requests due | CMAQ & TAP Project Selection Committee | Transportation Committee | IDOT construction lettings |
|---|---|-----------------------------|-------------------------------|
| 01/16/20 | 01/30/20 | 02/21/20 | April & June |
| 04/16/20 | 04/30/20 | 05/22/20 | July & September |
| 07/02/20 | 07/16/20 | 08/07/20 | November |
| 08/20/20 | 09/03/20 | 09/25/20 | January 2021 |
| 10/15/20 | 10/29/20 | 11/20/20 | March 2021 |

Staff Contact: [Jen Maddux](#) (321-386-8691)

- **Surface Transportation Program – Local (STP-L)**

The region has obligated \$12.3M in STP-L funds so far in FFY 20. Coordination efforts between the PLs, IDOT, and CMAP remain critical. Project sponsors/consultants need to immediately notify the Planning Liaison of any changes to the status of an STP-L funded project, particularly if there is a funding or target letting change. The available resources in FFY 20 (\$133M) are significantly less than what was available in FFY 19. As a result there are only enough programming dollars in the TIP to accommodate construction targeting the January and March lettings. Any construction targeting a letting after March 2020 is programmed in FFY 2021 or later at this time. Project status will be reviewed for each letting, and the TIP will be adjusted. CMAP has been discussing options for securing additional funding through IDOT to meet the needs of the region as demonstrated by the record obligations the last two years but at this time there is no change in the amount of STP-L funds available to program in the TIP.

Staff Contact: [Russell Pietrowiak](#) (312-386-8798)

- **Surface Transportation Program – Shared Fund (STP-SF)**

At their November 21st meeting, the STP Project Selection Committee concurred with staff's recommendation to not implement rolling focus for the 2021 shared fund call for projects. Additional discussions regarding eligible project types will be a part of "lessons learned" discussions that will occur in early 2020. The committee also determined that for the 2021 call for projects cycle, the deadline for projects to have Phase 1 Engineering (or equivalent) substantially complete will be the same date as the application deadline in March of 2021, as opposed to June 1, 2021. To help facilitate a consistently applied definition of substantially complete, additional application materials will be developed.

Staff Contact: [Kama Dobbs](#) (312-386-8710)

Calls for Projects

- **FY 2021 and 2022 Local Rail-Highway Grade Crossing Safety Program**

IDOT has released a Notice of Funding Opportunity for the local rail-highway grade crossing safety program

(Section 130 Funds) via Circular Letter 2019-20. Improvements such as crossing closures, warning devices, circuitry, surface renewal, and others will be considered. The maximum federal share is 90%. **Applications are due January 30, 2020.**

Contact: DOT.LRSRail@illinois.gov or 217-782-3568

CMAP Products and Data

- **Regional Flood Susceptibility Index**

CMAP has developed urban and riverine flood susceptibility indexes (FSI) to identify priority areas across the region for flood mitigation activities. Locations highlighted in the FSI may be more susceptible to riverine or urban flooding than other parts of the region. Streets and buildings within these areas could be more susceptible to overbank flooding, surface ponding, overland flow, water seepage, and basement backups due to the presence of flood-related physical conditions that are correlated with reported flood damages. The FSIs are spatially-depicted through raster grids and are available for the seven counties of northeastern Illinois. More information about the FSI methodology, as well as the FSI index rasters and flood-related factor data, are available for download on the [CMAP Data Hub](#). CMAP is currently using the index to integrate stormwater management strategies into CMAP Local Technical Assistance (LTA) projects. See the Guide to Flood Susceptibility and Stormwater Planning for information on how to use the FSI in planning activities. CMAP developed the FSI with critical support from John D. and Catherine T. MacArthur Foundation.

Staff contact: [Nora Beck](#) (312-386-8677)

- **Sidewalk Inventory Data**

Using publicly available IDOT IRIS highway data and Nearmap aerial imagery, CMAP staff recently analyzed approximately 30,000 miles of roads in Cook, DuPage, Kane, Lake, McHenry, and Will counties to determine the existence of sidewalks on one or both sides of the street and whether there is a barrier between traffic and the sidewalk. The resulting dataset shows that the availability, quality, and safety of sidewalks around the region varies greatly. The final product, a database now publicly available on the [CMAP Data Hub](#) (datahub.cmap.illinois.gov), is a tool for understanding communities' pedestrian infrastructure needs, including how to prioritize sidewalk improvements. Read more on CMAP's website about how your community can use the Sidewalk Inventory data (enter sidewalk inventory in the search box).

Census 2020

The Metropolitan Mayors Caucus is convening three **Census 2020 ideas exchanges for municipalities** in December. All of them are from 8:00 am to 1:00 pm at the following locations:

- December 9, at Prairie State College
- December 10, at Oakton Community College

You can find more information on the Caucus' website (<https://mayorscaucus.org/>), including registration links, so that your municipality can be included.

| Fiscal Year 18 PROJECTS | Sponsor | TIP Number | Phase | Let | Correct Amount | In Tip | Notes |
|-------------------------|------------|------------|--------|-------------|---------------------|---------------------|------------------|
| Locust Rd. | Wilmette | 02-13-0003 | ENG II | Already Let | \$ 1,813,482 | \$ 1,813,482 | Project Complete |
| Northfield Rd. | Northfield | 02-16-0014 | ENG II | Already Let | \$ 103,172 | \$ 103,172 | Project Complete |
| Skokie Blvd. | Wilmette | 02-07-0013 | ENG II | Already Let | \$ 63,888 | \$ 63,888 | Project Complete |
| TOTAL | | | | | \$ 1,980,542 | \$ 1,980,542 | |

| Fiscal Year 19 PROJECTS | Sponsor | TIP Number | Phase | Let | Correct Amount | In Tip | Notes |
|-------------------------|------------|------------|--------------|------------------|---------------------|---------------------|---|
| Locust Rd | Wilmette | 02-13-0003 | Construction | Nov. 2018 | \$ 2,256,389 | \$ 1,674,983 | Cost increase not yet authorized, \$545,086 in 2020 in TIP |
| Northfield Rd. | Northfield | 02-16-0014 | Construction | March 2019 | \$ 1,222,900 | \$ 1,222,900 | |
| Howard Street | Evanston | 02-16-0002 | ENG II | Feb. 2019 | \$ 167,516 | \$ 162,637 | Reflects Evanston's Portion though project is split with Chicago. |
| Central Ave. | Wilmette | 02-13-0004 | ENG II | Auth. April 2019 | \$ 462,812 | \$ 462,812 | Cost increase processed 4/19/2019 |
| TOTAL | | | | | \$ 4,109,617 | \$ 3,523,332 | |

| Fiscal Year 20 Projects | Sponsor | TIP Number | Phase | Let | Correct Amount | In Tip | Notes |
|----------------------------|--------------|------------|--------------|--------------|----------------------|----------------------|---|
| Austin/Oakton Intersection | Morton Grove | 02-13-0002 | ENG II | March 2019 | \$ 14,002 | \$ 14,002 | Supplemental funds approved by IDOT, resubmitting amendments. |
| Austin/Oakton Intersection | Morton Grove | 02-13-0002 | Construction | June 2020 | \$ 2,314,282 | \$ 2,314,282 | Phase might have to move to a later year because of fiscal constraint |
| Central Ave. | Wilmette | 02-13-0004 | Construction | Apr. 2020 | \$ 4,069,631 | \$ 4,069,631 | Updated STP in TIP to reflect cost increase |
| Devon Avenue | Lincolnwood | 02-16-0004 | ENG II | Apr. 2020 | \$ 109,574 | \$ 103,600 | Coordinating with IDOT for potential funding with overlapping project |
| Gross Point Road | Skokie | 02-06-0035 | ROW | 4Q 2019 | \$ 105,000 | \$ 105,000 | Waiting on agreement approval |
| Gross Point Road | Skokie | 02-06-0035 | Construction | Jun. 2020 | \$ 2,525,000 | \$ 2,852,000 | Moved to FY 21 in TIP to maintain fiscal constraint |
| Howard Street | Evanston | 02-16-0002 | Construction | March 2020 | \$ 2,324,580 | \$ 2,256,874 | Draft agreements sent 11/25. Reflects Evanston's Portion though project is split with Chicago |
| Kenilworth Avenue | Kenilworth | 02-16-0003 | ENG II | October 2019 | \$ 37,132 | \$ 36,050 | Phase II kickoff held 10/20 |
| Locust Rd | Wilmette | 02-13-0003 | Construction | 2020 | \$ 545,086 | \$ 545,086 | Amendment with Central Office as of 11/21 |
| Skokie/Lake Intersection | Wilmette | 02-16-0005 | ENG II | May 2020 | \$ 54,640 | \$ 53,048 | |
| Willow Road | Winnetka | 02-06-0021 | ENG II | 2020 | \$ 405,745 | \$ 393,927 | |
| TOTAL | | | | | \$ 10,176,388 | \$ 10,415,216 | |

| Post-Fiscal Year 20 Projects | Sponsor | TIP Number | Phase | Let | Correct Amount | In Tip | Notes |
|------------------------------|-------------|------------|--------------|-------------|---------------------|---------------------|--|
| Devon Avenue | Lincolnwood | 02-16-0004 | Construction | March 2021 | \$ 3,019,534 | \$ 2,931,586 | MYB. Reflects Lincolnwood's Portion though project is split with Chicago |
| Kenilworth Avenue | Kenilworth | 02-16-0003 | Construction | Jan. 2021 | \$ 514,060 | \$ 514,060 | MYB. |
| Skokie/Lake Intersection | Wilmette | 02-16-0005 | Construction | 2022 | \$ 751,305 | \$ 729,422 | |
| Willow Road | Winnetka | 02-06-0021 | Construction | Likely 2021 | \$ 2,543,290 | \$ 2,469,214 | MYB. |
| TOTAL | | | | | \$ 6,828,189 | \$ 6,644,282 | |