

**NORTHWEST MUNICIPAL CONFERENCE**

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
(847) 296-9200 • Fax (847) 296-9207  
[www.nwmc-cog.org](http://www.nwmc-cog.org)



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**Northwest Municipal Conference  
Bicycle-Pedestrian Committee**

**Agenda**

**September 21, 2021**

**10:30 a.m.**

**NWMC Offices and via Zoom Video Conference**

<https://us02web.zoom.us/j/83203030702?pwd=ZWRGTkNgeDNPUmFwcm5NaEcwaU1rQT09>

**Meeting ID: 832 0303 0702**

**Passcode: BP092121**

- MEMBERS**
- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka
  
- President*
- Nancy Rotering
- Highland Park
  
- Vice-President*
- Dan Shapiro
- Deerfield
  
- Secretary*
- Tom Dailly
- Schaumburg
  
- Treasurer*
- Anne Marie Gaura
- Lincolnwood
  
- Executive Director*
- Mark L. Fowler

- I. Call to Order/Introductions**
  
- II. Approval of May 18, 2021 Meeting Minutes (Attachment A)**  
*Action Requested:* Approve of Minutes
  
- III. Bike Repair Stations Discussion (Attachment B)**  
Bradford Woodbury, Lincolnshire Public Works Director, Matt Lawrie, Mount Prospect Assistant Village Engineer, and Kris Scharp, Northbrook Park District Park Operations and Project Specialist will discuss their experiences with installing bike repair stations. Staff will also share information received from Libertyville and Rolling Meadows regarding their experiences.  
*Action Requested:* Informational/Discussion
  
- IV. Multimodal Plan Comments Tool**  
Staff will review the status of feedback gathered from the online GIS tools for the NWMC Multimodal Transportation Plan and requests input from the committee on how it should be used/distributed.  
*Action Requested:* Discussion
  
- V. Local Project Updates**  
*Action Requested:* Informational/Discussion
  
- VI. Other Business**
  
- VII. Next Meeting**  
The next meeting of the NWMC Bicycle and Pedestrian Committee is scheduled for Tuesday, October 12 at 10:30 a.m. at the NWMC Offices or via Zoom video conference.
  
- VIII. Adjourn**

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Lake Bluff
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Joan Frazier  
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Dan Shapiro  
Deerfield
- Treasurer*  
Ray Keller  
Lake Zurich

*Executive Director*  
Mark L. Fowler

**NWMC Bicycle-Pedestrian Committee  
Via Video Conference  
Tuesday, May 18, 2021  
Meeting Minutes**

**Attendance:**

- Nellie Beckner, Village of Mount Prospect (co-chair)
- Jim Baxa, Village of Northbrook (co-chair)
- Andrew Binder, Village of Barrington
- Dave Simmons, Village of Elk Grove Village
- Jessica Hyink, City of Evanston
- Adriana Webb, Village of Glenview
- Tim O'Brien, Village of Niles
- A.C. Buehler, Village of Northbrook Bicycle Task Force
- Patrick Knapp, Village of Schaumburg
- Ross Klicker, Village of Wheeling

**Others Present:**

- Devin Kamperschroer, Village of Bartlett
- Eric Heiker, City of Des Plaines
- Scott Mangum, Village of Lincolnwood
- Matt Lawrie, Village of Mount Prospect
- Elias Koutas, Village of Palatine
- Alex Riegler, Village of Streamwood
- Danielle Horn, Village of Wilmette
- Caitlin Goodspeed, Chicago Metropolitan Agency for Planning
- Jen Maddux, Chicago Metropolitan Agency for Planning
- Larry Bury, Northwest Municipal Conference
- Kendra Johnson, Northwest Municipal Conference
- Mark Fowler, Northwest Municipal Conference
- Matt Pasquini, Northwest Municipal Conference

**I. Call to Order/Introductions**

Ms. Beckner called the meeting to order at 10:32 a.m.

**II. Approval of April 20, 2021 Meeting Minutes**

*Ms. Hyink moved approval of the April 20, 2021 meeting minutes. Mr. Baxa seconded the motion, which was unanimously approved.*

**III. Cycling Without Age Presentation**

Mr. Simmons gave a presentation on a new initiative called Cycling Without Age. He explained that it is a program that allows the elderly and those with limited mobility the opportunity to remain active in society through volunteers that provide bike rides via trishaws. He shared that there are three active chapters in Illinois in Elk Grove Village, McHenry County, and the North Shore (Chicago). Via questions and answers he discussed the startup costs for communities interested in purchasing

trishaws and setting up chapters, prospective community partners to engage to help support the initiative, logistical challenges with transporting the trishaws and experiences riding them up and down hills.

**IV. Multimodal “Re-Launch” Strategy**

Ms. Johnson shared a set of documents created by staff to help kick start efforts to begin publicizing the Multimodal Plan throughout the summer. She shared a one-page flyer intended to be shared with councils, boards, and committees and contains information on how to invite staff to present at their meeting. She also shared a social media tool-kit to be used by communities to help promote the plan across their social media accounts. Finally, she shared the Conference is planning a press conference in late May before Memorial Day Weekend and solicited ideas from the committee as to what types of events Conference staff can attend to share the plan with residents throughout the summer.

**V. Proposed Meeting Dates for 2021-2022**

Ms. Johnson shared the proposed meeting dates for 2021-2022 and noted that the Conference is planning to hold the meetings in-person while maintaining the option to call in and/or attend by video. *Mr. Buehler made a motion to approve the proposed meeting dates for 2021-2022. Mr. Knapp seconded the motion, which was unanimously approved.*

**VI. Local Project Updates**

Ms. Beckner announced the swearing in of a new board and mayor in Mount Prospect. She shared that the mayor, board and staff participated in a strategic planning session that fostered a large degree of interest in improving bike and pedestrian safety and engaging in planning executing projects in their Village bike plan and the NWMC Multimodal Transportation Plan

Mr. Knapp shared that Schaumburg’s Bike Month is being held throughout the month of June. He also shared the village is hosting a family bike ride on June 6.

Mr. Baxa shared that Northbrook is funding a feasibility study for an off-road bike path along Dundee Road and including a section of Waukegan Rd from Techny Road to the Edens Spur.

Ms. Hyink shared that Lyft is providing free rides to people seeking COVID-19 vaccinations.

Mr. Simmons shared that Ride Illinois is planning to put together a Bike Your Community Week that any community can organize to be part of a statewide network of events.

**VII. Other Business**

No report.

**VIII. Next Meeting**

Ms. Beckner noted that the next meeting of the NWMC Bicycle and Pedestrian Committee is scheduled for Tuesday, September 21, 2021 at 10:30 a.m. and the location has yet to be determined.

**IX. Adjourn**

*Mr. Buehler moved adjournment of the meeting at 11:28 a.m. Mr. Simmons seconded the motion, which was unanimously approved.*

Mount Prospect Downtown Station



## Bike Repair Stations – Libertyville

1. Who initially generated interest in the project?

The business that donated the Bike Repair Stations attended a Bicycle Advisory Commission meeting regarding the donation.

- Was it the same person/department that ended up taking charge?

The Public Works Department was delegated the project.

- If not, how did it get delegated?

2. Was there significant support or opposition from the local board/council?

The Libertyville Board of Trustees supported the donation and installation of the bike repair stations.

3. Did the local agency purchase the stations, or were they donated?

They were donated by George Garner Cyclery.

- If donated, does the donor contribute towards maintenance?

After the stations were donated, the Public Works Department is responsible for maintenance.

4. Are there different models of repair stations with varying features/amenities?

No.

- If so, how did you choose a model?

The Village did not choose the model that was donated.

5. Was installation handled by the local agency, or contracted out?

The installation was handled by the Public Works Department Streets division staff.

6. How did the local agency decide to site the station locations?

Four stations were donated. The station locations were decided with recommendations from the Bicycle Advisory Commission and Village Staff. The four stations were installed at locations throughout the Village near parks, bike paths and the downtown train station.

- Did the local agency undertake any sort of public engagement efforts?

Staff created a webpage for the bike repair stations and this was posted to the Village social media to inform and engage the public. <http://www.libertyville.com/989/Bike-Repair-Stations>

7. Does the local agency have any indication of the level of use by local residents, either anecdotally or through a more accurate method of tracking?

The Village doesn't have a mechanism in place to measure the level of use. When the stations were first advertised to the public, the social media response was overwhelmingly positive.

8. How does the local agency promote the stations to the public?

On the Village's social media.

9. Has there been positive or negative feedback from residents/nearby businesses/etc.?

The response to the installation of the stations has been overwhelmingly positive and we haven't received negative feedback from residents or businesses.

10. Does the local agency have plans to install more?

The Village is discussing the possible installation of a fifth bike repair station.

11. Please expand upon any other lessons learned/best practices that you've gathered from your experience.

- The bike repair stations were first discussed at a Bicycle Advisory Commission meeting. We were able to gather station location recommendations from residents and bicyclists. Engage with your community Transportation Committee, Bicycle Commission, etc. for recommendations of the locations of the stations. The residents and bicyclists will be the users of the stations and can provide input as to where they will be most used and needed.
- Promote the stations on social media. The Village posted on Facebook, Instagram, Nextdoor, Twitter and our Village website.
- Share pictures of the stations, the locations, and a YouTube "how to use" instructional video. The link on social media posts was from our Village website providing as much information as possible to public.
- On October 8, 2020, the Village did a ribbon-cutting for the stations to promote the public private partnership between the Village and George Garner Cyclery. This event recognized and thanked the donor of the stations.

## Kendra Johnson

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**From:** Kendra Johnson  
**Sent:** Wednesday, August 25, 2021 1:13 PM  
**To:** Kendra Johnson  
**Subject:** FW: DIY Bike Stations Question  
**Attachments:** Thorburn Memorial April 2021.jpg

**From:** Kevin Romejko [REDACTED]  
**Sent:** Wednesday, August 25, 2021 10:56 AM

**Subject:** RE: DIY Bike Stations Question

**WARNING: External Email: Exercise Caution**

Hi Ryan,

This is Kevin Romejko, Executive Director at Rolling Meadows Park District.

The Park District has installed one (1) Dero Fixit bike repair station w/ air kit bike pump (purple), located along the trail behind the Old Public Works Building on Central Road. This was completed as part of a memorial project paid for by a group of RMHS teachers and friends of the late Pat Thorburn. The cost of the Fixit bike repair station w/ air kit bike pump, purchased by the Park District through a donation to the Park District Foundation, was approximately \$1,500. It was installed by Park District team members, led by Parks Superintendent Brian McKenna. Brian would be able to answer any installation questions. I have copied him on this email.

The Park District will be looking to acquire and install an additional 1-2 Fixit bike repair stations w/ air kit bike pump along the pathway system in the coming year.

Here is a link to the Dero website: [Dero Fixit | Public Bike Repair Station](#)

Thank you,

-Kevin



**Kevin Romejko, MBA**  
Executive Director  
Rolling Meadows Park District 847-818-3200 x1111 [Rmparks.org](#)  
I #GETACTIVE! by playing outside with my kids and walking in the parks!

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Rolling Meadows Park District – Thorburn Memorial

