

**NORTHWEST MUNICIPAL CONFERENCE**

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
(847) 296-9200 • Fax (847) 296-9207  
[www.nwmc-cog.org](http://www.nwmc-cog.org)



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka
  
- President*
- Tom Dailly
- Schaumburg
  
- Vice-President*
- Rodney Craig
- Hanover Park
  
- Secretary*
- Donna Johnson
- Libertyville
  
- Treasurer*
- John Lockerby
- Skokie

**Northwest Municipal Conference  
Bicycle-Pedestrian Committee  
Agenda**

**Tuesday, April 9, 2024**

**10:30 a.m.**

**NWMC Offices or via Video Conference**

<https://us02web.zoom.us/j/83266632403>

**Meeting ID: 813 9193 4061**

**Passcode: 934667**

- I. Call to Order/Introductions**
  
- II. Approval of March 12, 2024 Meeting Minutes (Attachment A)**  
*Action Requested:* Approve Minutes
  
- III. Getting Your Community Rolling (Attachment B)**  
[Bike & Roll to School Day](#) is approaching on May 8, 2024. Is your community involved and encouraging youth to use active transportation to get to school? Brian Larson will present on how municipalities can empower and enable community institutions and volunteers to build upon existing bicycle and pedestrian planning efforts.  
*Action Requested:* Information/Discussion
  
- IV. NWMC Bicycle-Pedestrian Committee Summer Field Trip**  
NWMC staff will lead a planning discussion on potential sites for the 2024 Bicycle-Pedestrian Committee’s Summer Field Trip. Recommendations are encouraged to ensure NWMC staff have sufficient time to program the event.  
*Action Requested:* Discussion
  
- V. Other Business**
  
- VI. Next Meeting**  
The next meeting of the NWMC Bicycle and Pedestrian Committee is scheduled for Tuesday, May 14 at 10:30 a.m. in person at the NWMC offices or virtually via Zoom.
  
- VII. Adjourn**

*Executive Director*  
Mark L. Fowler

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Glenview  
Grayslake  
Hanover Park  
Highland Park  
Hoffman Estates  
Kenilworth  
Lake Bluff  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
Lincolnwood  
Morton Grove  
Mount Prospect  
Niles  
Northbrook  
Northfield  
Northfield Township  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
Schaumburg  
Skokie  
Streamwood  
Vernon Hills  
West Dundee  
Wheeling  
Wilmette  
Winnetka

*President*  
Tom Dailly  
Schaumburg

*Vice-President*  
Rodney Craig  
Hanover Park

*Secretary*  
Donna Johnson  
Libertyville

*Treasurer*  
John Lockerby  
Skokie

*Executive Director*  
Mark L. Fowler

**Northwest Municipal Conference  
Bicycle-Pedestrian Committee  
Tuesday, March 12, 2024  
NWMC Offices and via Video Conference  
Meeting Minutes**

**Members Present**

Trustee Herb Porter, Village of Hanover Park (Chair)  
Caroline Gabiga, Elk Grove Village  
Adriana Webb, Village of Glenview  
Phil Green, Village of Hoffman Estates  
Scott Mangum, Village of Lincolnwood  
Sean Dorsey, Village of Mount Prospect  
Rachel Benson, Village of Schaumburg  
Erik Sanchez, Village of Skokie  
Ross Klicker, Village of Wheeling  
Ron Milanesio, Village of Wilmette

**Others Present**

Briget Schwab, Village of Arlington Heights  
Eric Heiker, City of Des Plaines  
Laura Ditanto, Village of Libertyville  
Luke Foresman, Village of Mount Prospect  
Jo Ellen Charlton, City of Rolling Meadows  
Scott Nielsen, Village of Streamwood  
Ryan Peterson, Epstein Partners  
Sarah Stolpe, CMAP  
Larry Bury, Northwest Municipal Conference  
Eric Czarnota, Northwest Municipal Conference  
Brian Larson, Northwest Municipal Conference

**I. Call to Order/Introductions**

Trustee Porter called the meeting to order at 10:30 a.m.

**II. Approval of February 13, 2024 Meeting Minutes**

*Ms. Benson moved approval of the February 13, 2024 meeting minutes. Ms. Webb seconded the motion, which was unanimously approved.*

**III. Glenview Bicycle and Pedestrian Plan**

The Village of Glenview, represented by Ms. Webb and Mr. Peterson, presented its Bicycle and Pedestrian Plan, completed in November 2023. Village staff shared how they started outreach at widely attended, popular events, and developed a variety of recommendations. These included a lowered threshold for sidewalks to coordinate with Safe Routes to Schools programs, elimination of the neighborhood sidewalk waiver, standardization of bike parking equipment requests for existing businesses, and working with state and county roads to identify corridors for improvement.

Trustee Porter asked about obstacles and roadblocks encountered. Ms. Webb responded that the sidewalk threshold policy was a high barrier, along with filling the gaps in local residential areas where residents had a status quo bias. Trustee Porter mentioned residents may prefer their long sidewalks due to increases in multigenerational households requiring additional parking, but that younger families are requesting better walkability. Ms. Webb stated Glenview is working with Cook County near schools due to gaps along county routes, and they have seen requests for more walking infrastructure. Mr. Peterson added that another issue is entire neighborhoods needing sidewalks, as well as connecting to regional trails because of bridges along IDOT routes.

Mr. Mangum asked whether the Northwest Municipal Conference Multimodal Plan wayfinding signage made it into the plan for the regional corridors. Mr. Czarnota responded that the wayfinding signage was placed by IDOT and NWMC has been trying to determine who is responsible for that infrastructure at IDOT. NWMC is going to reach out and provide an update to the Committee. Mr. Peterson added that the Glenview plan did not go into branding, just types of signs and at what locations, and that for regional trails, the NWMC wayfinding signage would be appropriate to add.

Mr. Larson asked whether Glenview requires developers to stick to the proposed bicycle parking requirements. Ms. Webb responded that Glenview does not yet require bicycle parking and the Village is still looking into whether they are going to make that change.

#### **IV. Pending Bicycle and Pedestrian Legislation**

NWMC staff presented an update on pending bicycle and pedestrian legislation before the Illinois legislature.

Mr. Larson shared SB3202, a revision to the Bikeway Act that would impose certain requirements when a community adopts a bicycle plan. Mr. Czarnota shared that the NWMC Legislative Committee had opposed the legislation as it considered the requirements as micromanaging and imposing additional costs on communities.

Trustee Porter asked whether the legislation was new text or revisions to existing text. Mr. Larson responded these were new additions.

Mr. Bury said the Legislative Committee's concern was that the bicycle plan elements were required, rather than optional. Mr. Klicker said a lot of communities do not want bicycle and pedestrian plans. Adding these requirements would be obstructions to adoption of a plan and would result in non-adoption.

Mr. Mangum asked whether the requirements were imposed were attached to funding for creating plans. Mr. Czarnota responded no, that nothing mentioned in the legislation tied it to funding sources.

Mr. Green said the legislation would impose barriers to creating a plan and getting executive buy-in would be harder. Trustee Porter agreed that it felt like micromanaging, and that many of

the requirements are nonessential for many communities. Mr. Bury added that the Bikeway Act does have some elements of funding.

Mr. Czarnota added that NWMC would look into the bill further, and if funding would be accommodated. Mr. Bury requested that if the Committee recommended opposition or support to let NWMC know.

Mr. Czarnota shared SB 3309 a revision to the Illinois Vehicle Code that would require bike trail signage near crossings or hazards. Mr. Bury added that the Legislative Committee's perspective was that the legislation would add cost to municipalities and create liabilities for signage. Mr. Czarnota said that many areas within NWMC communities with high ADT had signage, but could see the difficulty for communities that lacked the resources to do so.

Mr. Klicker said that there is a liability issue with the signage in instances where the signage falls.

Mr. Mangum asked if the legislation defined what highway meant in terms of number of lanes. Mr. Czarnota responded it did not but would look into it. Mr. Czarnota added it would likely be based on speed and ADT. Mr. Mangum said it didn't seem particularly onerous as a cost.

Mr. Czarnota said that NWMC staff would send the bills out to the committee, and asked for committee members to provide any thoughts by the end of the week.

Ms. Benson said the legislation is very specific in some areas but not others, as it needs to be more specific on what is meant by hazard. Mr. Czarnota said he would provide those comments to the Legislative Committee.

**V. Other Business**

No other business was raised.

**VI. Next Meeting**

The next meeting of the NWMC Bicycle and Pedestrian Committee is scheduled for Tuesday, April 9 at 10:30 a.m. in person at the NWMC offices or virtually via Zoom.

**VII. Adjourn**

*Mr. Mangum moved to adjourn the meeting at 11:27 a.m. Ms. Benson seconded the motion, which was unanimously approved.*

# WALK BIKE & ROLL TO SCHOOL

## How to Plan a Walk or Bike to School Event in 7 Days

**Why:** Events draw attention to the many benefits of walking and bicycling to school and build support for creating or improving safe routes to school in your community.

**How:** Walk or Bike to School Day doesn't have to be a formal or complicated event. It is simply a day to celebrate bringing community members and children together to show how fun and rewarding it can be to walk and bicycle to school. In fact, it's possible to plan an entire event in only a week's time.

**Planning a Walk or Bike to School Day event can be simple!**

**Find out more →**

# Follow these **7** steps to plan a Walk or Bike to School Day event in **7** days:

- 1.** Get the school's principal to approve your event.
- 2.** Register the school's event on [www.walkbiketoschool.org](http://www.walkbiketoschool.org) to be counted among the millions of International Walk to School and National Bike to School Day participants. Registering your event will also give you access to valuable resources and promotional materials.
- 3.** Invite students and parents to participate in Bike or Walk to School Day. If the school has an e-newsletter or listserv, use those existing communication outlets to announce your event. Visit [www.walkbiketoschool.org](http://www.walkbiketoschool.org) for posters and fliers that can easily be printed on a home computer.
- 4.** Check the Who's Biking or Who's Walking map, [www.walkbiketoschool.org](http://www.walkbiketoschool.org), to see if there are other registered events and resources in your state. It's a quick way to find out what is already happening in your area and to identify a local contact willing to share event tips and information.
- 5.** On the day before your event, make a reminder announcement on the school's intercom system encouraging students to walk or bicycle to school the next day.
- 6.** Create posters or a banner that will greet students when they arrive at school on the event day. Potential phrases included, "Thanks for walking", "It's Bike to School Day", or "It's cool to walk to school!"
- 7.** Ask students to list the Top 10 ways they got their parents to walk and bike to school with them, Top 10 reasons to walk and bike to school or Top 10 things that need improvement. Save the students' lists to get ideas for next year's event.

**Learn more at [walkbiketoschool.org](http://walkbiketoschool.org)**

Walk to School Day is coordinated in the U.S.A. by  
the National Center for Safe Routes to School.



**2024 Bike & Roll To School****Registered schools for Illinois**

<b>School Name</b>	<b>City</b>	<b>Event Organizer</b>	<b>School Telephone</b>
LIBERTY ELEM SCHOOL	BARTLETT, IL	Ashlie Kosar	630-540-7680
FRANK C WHITELEY ELEM SCHOOL	HOFFMAN ESTATES, IL	Michelle Zimanek	847-963-7200
PLEASANT HILL ELEM SCHOOL	PALATINE, IL	Ashley Gebhardt	847-963-5900
LINCOLN ELEMENTARY SCHOOL	PALATINE, IL	Holli Curtis	847-963-5700
NATHAN HALE ELEM SCHOOL	SCHAUMBURG, IL	Heather Walz	847-357-6200
CAMPANELLI ELEM SCHOOL	SCHAUMBURG, IL	Lori Durchslag	847-357-5333

**2023 Bike & Roll To School Day****Registered schools for Illinois**

<b>School Name</b>	<b>City</b>	<b>School Telephone</b>
WESTGATE ELEM SCHOOL	ARLINGTON HEIGHTS	847-398-4292
LIBERTY ELEM SCHOOL	BARTLETT	630-540-7680
LINCOLN ELEMENTARY SCHOOL	PALATINE	847-963-5700
PLEASANT HILL ELEM SCHOOL	PALATINE	847-963-5900
CAMPANELLI ELEM SCHOOL	SCHAUMBURG	847-357-5333
ELIZABETH BLACKWELL ELEM SCHOOL	SCHAUMBURG	847-357-5555
ENDERS-SALK ELEM SCHOOL	SCHAUMBURG	847-357-6400
EVERETT DIRKSEN ELEMENTARY SCH	SCHAUMBURG	847-357-5600
HOOVER MATH AND SCIENCE ACADEMY	SCHAUMBURG	847-357-5800
MICHAEL COLLINS ELEM SCHOOL	SCHAUMBURG	847-357-6100
MARIE MURPHY SCHOOL	WILMETTE	847-251-3617



**2023 Walk & Roll To School Day****Registered schools for Illinois**

<b>School Name</b>	<b>City</b>	<b>State</b>	<b>School Telephone</b>
ST JAMES SCHOOL	ARLINGTON HEIGHTS	IL	224-345-7145
WESTGATE ELEM SCHOOL	ARLINGTON HEIGHTS	IL	847-398-4292
BARTLETT ELEM SCHOOL	BARTLETT	IL	630-213-5545
LIBERTY ELEM SCHOOL	BARTLETT	IL	630-540-7680
NATURE RIDGE ELEM SCHOOL	BARTLETT	IL	630-372-4647
SYCAMORE TRAILS ELEMENTARY SCHOOL	BARTLETT	IL	630-213-5641
CENTRAL ELEM SCHOOL	DES PLAINES	IL	847-824-1575
ADLAI STEVENSON ELEM SCHOOL	ELK GROVE VILLAGE	IL	847-357-5200
WALKER ELEM SCHOOL	EVANSTON	IL	847-859-8330
ANNE FOX ELEM SCHOOL	HANOVER PARK	IL	630-736-3500
ONTARIOVILLE ELEM SCHOOL	HANOVER PARK	IL	630-213-5590
FRANK C WHITELEY ELEM SCHOOL	HOFFMAN ESTATES	IL	847-963-7200
THE JOSEPH SEARS SCHOOL	KENILWORTH	IL	847-256-5006
ROCKLAND ELEM SCHOOL	LIBERTYVILLE	IL	847-362-3134
RIVER TRAILS MIDDLE SCHOOL	MT PROSPECT	IL	847-298-1750
PLEASANT HILL ELEM SCHOOL	PALATINE	IL	847-963-5900
BUZZ ALDRIN ELEM SCHOOL	SCHAUMBURG	IL	847-357-5400
CAMPANELLI ELEM SCHOOL	SCHAUMBURG	IL	847-357-5333
ENDERS-SALK ELEM SCHOOL	SCHAUMBURG	IL	847-357-6400
EVERETT DIRKSEN ELEMENTARY SCH	SCHAUMBURG	IL	847-357-5600
HOOVER MATH AND SCIENCE ACADEMY	SCHAUMBURG	IL	847-357-5800
MICHAEL COLLINS ELEM SCHOOL	SCHAUMBURG	IL	847-357-6100
NATHAN HALE ELEM SCHOOL	SCHAUMBURG	IL	847-357-6200
THOMAS DOOLEY ELEM SCHOOL	SCHAUMBURG	IL	847-357-6250
WINSTON CHURCHILL ELEM SCHOOL	SCHAUMBURG	IL	847-357-6300
OAKHILL ELEM SCHOOL	STREAMWOOD	IL	630-213-5585
RIDGE CIRCLE ELEM SCHOOL	STREAMWOOD	IL	630-213-5600
SUNNYDALE ELEM SCHOOL	STREAMWOOD	IL	630-213-5610
BOOTH TARKINGTON ELEM SCHOOL	WHEELING	IL	847-520-2775