

NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700
Des Plaines, Illinois 60016
(847) 296-9200 • Fax (847) 296-9207
www.nwmc-cog.org



*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

MEMBERS

- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka

- President*
Dan Shapiro
Deerfield

- Vice-President*
Tom Dailly
Schaumburg

- Secretary*
Rodney Craig
Hanover Park

- Treasurer*
Anne Marie Gaura
Lincolnwood

- Executive Director*
Mark L. Fowler

**NWMC Board
Meeting Minutes
Wednesday, September 14, 2022
7:00
Via Videoconference**

I. Call to Order

President Shapiro called the meeting to order at 7:00 p.m. He called for a moment of silence for the victims of the July 4th tragedy in Highland Park.

II. Pledge of Allegiance

President Shapiro led the Pledge of Allegiance

III. Roll Call

Ms. Durso called the roll.

Members Present:

- Arlington Heights, Mayor Tom Hayes
- Bannockburn, Manager Stephanie Hannon
- Barrington, President Karen Darch
- Buffalo Grove, President Beverly Sussman, Trustee Eric Smith
- Deerfield, Mayor Dan Shapiro
- Elk Grove Village, Deputy Village Manager Maggie Jablonski
- Evanston, Manager Luke Stowe
- Hoffman Estates, Mayor Bill McLeod
- Lake Zurich, Manager Ray Keller
- Libertyville, Mayor Donna Johnson
- Lincolnwood, Manager Anne Marie Gaura
- Morton Grove, Manager Ralph Czerwinski
- Mount Prospect, Mayor Paul Hoefert
- Niles, Trustee John Jekot
- Northbrook, Manager Cara Pavlicek
- Northfield, Trustee Matt Galin
- Northfield Township, Supervisor Shiva Mohsenzadeh
- Palatine, Manager Reid Ottesen
- Park Ridge, Manager Joe Gilmore
- Prospect Heights, Administrator Joe Wade
- Rolling Meadows, Manager Rob Sabo
- Schaumburg, Mayor Tom Dailly
- Skokie, Assistant Village Manager Nick Wyatt
- Streamwood, Manager Sharon Caddigan
- Wilmette, Manager Michael Braiman

Others in Attendance:

- Jane Grover, Principal for Outreach and Communications, Chicago Metropolitan Agency for Planning
- Larry Bury, NWMC Deputy Director
- Eric Czarnota, NWMC Program Associate for Transportation

Ellen Dayan, NWMC Purchasing Director
Marina Durso, NWMC Executive Assistant
Mark Fowler, NWMC Executive Director
Kendra Johnson, NWMC Program Manager for Transportation

IV. Approval of Regular and Executive Session Meeting Minutes – May 11, 2022

Motion to approve the regular and executive session minutes of the May 11 meeting was made by Mayor McLeod. The motion was seconded by President Sussman and unanimously approved.

V. President’s Report – Dan Shapiro, NWMC President and Mayor, Village of Deerfield

A. September NWMC Board Meeting Presentation – Leveraging Federal Transportation Funding

President Shapiro introduced Chicago Metropolitan Agency for Planning (CMAP) Principal for Communications and Outreach Jane Grover who gave a presentation on connecting the local match to leveraging federal funding, including the Infrastructure Investment and Jobs Act (IIJA). Ms. Grover described the transportation infrastructure challenges in the region and increased opportunities provided through the IIJA.

Ms. Grover said the key to unlocking additional federal funding is increasing the local contributions paid to CMAP by municipalities, counties and regional/state agencies. She explained how local contributions help fund \$200 million annually in federal construction funds, the eleven regional planning liaisons, regional initiatives as well as planning, data and analysis conducted for partner agencies. Currently, she said CMAP collects approximately \$880,000 in the required local match, but noted that number needs to be increased to \$1.5 million. Therefore, she said CMAP is instituting a twenty percent increase by 2023 and four percent annual increases thereafter in order to reach that amount.

Mayor Dailly expressed concern about the increase in light of recent shifts in funding formulas and the desire to ensure that contributions stay in the region and provide a return on investment. Ms. Grover reviewed the services provided via the local contributions and also noted that CMAP’s long term strategy is to pursue legislation that defines sustainable funding for metropolitan planning.

B. FY 2021-2022 NWMC Annual Report

Mr. Fowler presented a “by the numbers” review of the FY2021-2022 NWMC Annual Report, highlighting the past year’s accomplishments as well as organizational information including NWMC leadership, committees, membership and staff. He encouraged members to share the report with their fellow elected officials and staff.

C. FY 2022-2023 NWMC Work Plan – Q1 Update

Mr. Fowler presented the first quarter update to the FY 2022-2023 NWMC Work Plan. He noted highlights including: active participation in the Restore LGDF Coalition; ongoing implementation of the NWMC Multimodal Transportation Plan; creation of the Ad-Hoc Facilities Committee; growth of the Sourcewell purchasing alliance; and, implementation of a new telecommunications program.

D. Metropolitan Mayors Caucus Executive Committee Appointments

President Shapiro reported that the Executive Board recommended the appointment of Highland Park Mayor Nancy Rotering as the delegate and Deerfield Mayor Dan Shapiro as the alternate delegate to the Metropolitan Mayors Caucus.

Motion to approve the recommendation was made by Mayor Johnson. The motion was seconded by Mayor McLeod and unanimously approved.

E. NWMC Facilities Ad-hoc Committee

Mr. Bury reported that the committee met on August 23. He said staff presented a report on a meeting held August 3 with Oakton College officials, noting that Oakton's recently completed master plan update did not include plans for use of the Conference office space. He shared Oakton's potential interest in discussing an extension of the current agreement when they update the plan in 2027. He said staff also reviewed the Conference's current occupancy agreement, space needs, market conditions and financial reserves. He said the ad-hoc committee and Executive Board recommend continuing with the current agreement through 2027.

Motion to approve the recommendation was made by Mayor Johnson. The motion was seconded by Mayor McLeod and unanimously approved.

VI. Priority Issues

**A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Beverly Sussman, President, Village of Buffalo Grove Co-Chair
Call for Legislative Initiatives**

Mr. Bury reminded members that legislative initiatives for consideration of inclusion in the 2023 NWMC Legislative Program are due today and to submit them to Chris Staron. He listed the dates for the upcoming veto session and said it is not yet clear what, if any, action will take place. He outlined a number of items under consideration by the General Assembly and said it was more likely that any action could occur during the lame duck session in early January.

**B. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Donna Johnson, Mayor, Village of Libertyville, Co-Chair
FY 23 Unified Work Program IGA and Budget**

Ms. Johnson reported that an annual resolution must be passed to secure Unified Work Program (UWP) funding through the Chicago Metropolitan Agency for Planning (CMAP) for support of NWMC transportation planning services. She said these funds are utilized by the Conference for transportation-related salaries and expenses. Mayor Shapiro noted that the Executive Board recommended approval of the resolution. Motion to approve the recommendation was made by Mayor Johnson. The motion was seconded by President Darch and unanimously approved.

President Shapiro asked if there was any public comment on items VII.1 and VII.2. There was no public comment.

VII. NORTHWEST AND NORTH SHORE COUNCIL OF MAYORS

1. Northwest Council of Mayors FFY 2023-2027 Program

Ms. Johnson reported that, following the required 30-day public comment period, the Northwest Council of Mayors Technical Committee met July 15 and approved the final version of their FY 2023-2027 Local Surface Transportation Program (STP-L) for consideration by the full Northwest Councils of Mayors. Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor McLeod and unanimously approved via roll call vote of the Northwest Council of Mayors members in attendance.

2. North Shore Council of Mayors FFY 2023-2027 Program

Mr. Czarnota reported that, following the required 30-day public comment period, the North Shore Council of Mayors Technical Committee met July 28 and approved the final version of their FY 2023-2027 Local Surface Transportation Program (STP-L) for consideration by the full North Shore Councils of Mayors. Motion to approve the recommendation was made by Mr. Stowe. The motion was seconded by Ms. Pavlicek and unanimously approved via roll call vote of the North Shore Council of Mayors members in attendance.

VIII. Consent Agenda

Motion to approve the Consent Agenda was made by Mayor Hayes. The motion was seconded by Mayor Dailly and unanimously approved.

IX. Other Business

President Shapiro asked for the Board's preference to conduct future meeting attendance either in person, via Zoom or a hybrid format. The consensus of the Board was to continue meeting via Zoom unless special circumstances or events dictate the need to meet in person.

X. For the Good of the Order

Mr. Fowler announced that he and Mr. Bury would be reaching out soon to schedule meetings with NWMC Delegates/Alternate Delegates to review current initiatives and ensure that the organization is meeting the needs of members.

President Darch recommended that communities along Metra rail lines distribute information to riders on the possible rail strike scheduled for Friday.

XI. Next Meeting

President Shapiro reported that the next NWMC Board meeting will be held on Wednesday, October 12, 7:00 p.m. via videoconference.

XII. Executive Session (Attachment - Separate Emailed PDF Documents)

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to determine the employment and compensation of specific employees was made by Mayor Dailly. The motion was seconded by Mayor Johnson and unanimously approved via roll call vote. The Board convened into Executive Session at 7:57 p.m.

The Board reconvened regular session at 8:15 p.m. Motion to approve the recommendation of the Executive Board was made by Mayor Johnson. The motion was seconded by President Darch and unanimously approved.

XIII. Adjournment

There being no further business, motion to adjourn the meeting was made by Mayor Johnson. The motion was seconded by Mayor Hayes and unanimously approved. The meeting adjourned at 8:16 p.m.