

**NORTHWEST MUNICIPAL CONFERENCE**

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[www.nwmc-cog.org](http://www.nwmc-cog.org)



*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

Antioch  
Arlington Heights  
Bannockburn  
Barrington  
Bartlett  
Buffalo Grove  
Deer Park  
Deerfield  
Des Plaines  
Elk Grove Village  
Evanston  
Fox Lake  
Glencoe  
Glenview  
Grayslake  
Hanover Park  
Highland Park  
Hoffman Estates  
Kenilworth  
Lake Bluff  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
Lincolnwood  
Morton Grove  
Mount Prospect  
Niles  
Northbrook  
Northfield  
Northfield Township  
Palatine  
Park Ridge  
Prospect Heights  
Rolling Meadows  
Schaumburg  
Skokie  
Streamwood  
Vernon Hills  
West Dundee  
Wheeling  
Wilmette  
Winnetka  
  
*President*  
Kathleen O'Hara  
Lake Bluff  
  
*Vice-President*  
Joan Frazier  
Northfield  
  
*Secretary*  
Dan Shapiro  
Deerfield  
  
*Treasurer*  
Ray Keller  
Lake Zurich

*Executive Director*  
Mark L. Fowler

**NWMC Board Minutes**  
**Wednesday, November 18, 2020**  
**7:00 p.m.**  
**Via Teleconference**

**I. Call to Order**

President O'Hara called the meeting to order at 7:03 p.m.

**II. Pledge of Allegiance**

President O'Hara led the Pledge of Allegiance.

**III. Roll Call**

Karol Heneghan called the Roll.

**Members Present:**

Arlington Heights, Mayor Thomas Hayes  
Bannockburn, Manager Stephanie Hannon  
Barrington, President Karen Darch  
Buffalo Grove, Mayor Beverly Sussman  
Deer Park, Acting Village President Greg Rusteberg  
Elk Grove Village, Manager Ray Rummel  
Evanston, Acting Assistant City Manager Kimberly Richardson  
Fox Lake, Mayor Donny Schmit, Administrator Anne Marrin  
Glencoe, President Larry Levin, Manager Phil Kiraly  
Hanover Park, Trustee Bob Prigge  
Highland Park, Manager Ghida Neukirch  
Hoffman Estates, Mayor Bill McLeod  
Lake Bluff, President Kathleen O'Hara  
Lake Zurich, Manager Ray Keller  
Libertyville, Administrator Kelly Amidei  
Lincolnshire, Manager Brad Burke  
Lincolnwood, Trustee Jean Ikezoe-Halevi  
Morton Grove, Administrator Ralph Czerwinski  
Mount Prospect, Mayor Arlene Juracek  
Niles, Trustee John Jekot  
Northfield, President Joan Frazier, Trustee Charles Orth  
Palatine, Manager Reid Ottesen  
Park Ridge, Alderman John Moran  
Prospect Heights, Administrator Joe Wade  
Rolling Meadows, Manager Barry Krumstok  
Skokie, Assistant Village Manager Nick Wyatt  
Wheeling, Manager Jon Sfondilis  
Wilmette, President Bob Bielinski, Manager Michael Braiman

Members Absent:

Antioch	Bartlett
Deerfield	Des Plaines
Glenview	Grayslake
Kenilworth	Lake Forest
Northbrook	Northfield Township
Schaumburg	Streamwood
Vernon Hills	West Dundee
Winnetka	

Others in Attendance:

Meribeth Mermall, Director, Corporate Affairs, ComEd  
Larry Bury, NWMC Deputy Director  
Ellen Dayan, NWMC Purchasing Director  
Marina Durso, NWMC Program Associate for Administrative Services  
Mark Fowler, NWMC Executive Director  
Karol Heneghan, NWMC Executive Administrative Assistant/Office Manager  
Kendra Johnson, NWMC Program Associate for Transportation  
Matt Pasquini, NWMC Program Associate for Transportation

**IV. Approval of Meeting Minutes – October 14, 2020**

Motion to approve the minutes of October 14 was made by President Levin. It was seconded by President Sussman and unanimously approved.

**V. President’s Report – Kathleen O’Hara, NWMC President and President, Village of Lake Bluff**

**A. COVID-19/NWMC Here to Help Update**

Mr. Fowler provided an update on the implementation of additional resurgence mitigations. He said that, due to the Cook County and Chicago stay at home advisories, Conference staff returned to remote operations until further notice. He reported on the first meeting of the Metropolitan Mayors Caucus COVID-19 Task Force and the work plan for the initiative. He said President O’Hara, Mayor Juracek and Mayor Dailly are the NWMC member representatives to the task force. Mr. Fowler also reported that the Conference has relaunched the “Here To Help” weekly update which will be sent out every Thursday as needed.

**B. Illinois Firefighters’ Pension Investment Fund Board Election**

President O’Hara reported that ballots for seats on the Firefighters’ Pension Investment Fund Board of Trustees are being sent to mayors and village presidents of municipalities. She said the Illinois Municipal League Board of Directors has endorsed the following three municipal candidates for election: *Northbrook Deputy Village Manager/Chief Financial Officer Jeff Rowitz*; O’Fallon Mayor Herb Roach; and, Peoria Treasurer Patrick Nichting. She said completed ballots must be returned prior to December 1. She also said The Illinois Police Pension Investment Fund Board of Trustees election is uncontested.

**VI. Priority Issues**

**A. Legislative Committee – Joan Frazier, President, Village of Northfield, Co-Chair and Nancy Rotering, Mayor, City of Highland Park, Co-Chair**

**1. State Legislator Engagement**

President Frazier reported on the second NWMC Regional Legislative Dialog, held on October 23. She said many mayors and managers along with four legislators were in attendance. She said discussions included legislator initiatives, CARES Act funding, veto session status and policing reforms. She said Conference staff discussed spring 2021 legislative initiatives and offered to provide data to legislators, which was well received. She concluded by saying that legislators recommended that these calls take place on a quarterly basis.

**2. Veto Session Preview**

Mr. Bury reported that the General Assembly's fall veto session was cancelled and also said it was unclear when the January session would begin. He stated that budget issues will be at the top of the list for legislators when they do reconvene due to the defeat of the Fair Tax.

**B. Finance Committee – Ray Keller, NWMC Treasurer and Manager, Village of Lake Zurich, Chair**

**2019-2020 Federal 990 Form Return of Organization Exempt from Income Tax**

Mr. Keller said the Finance Committee recommended approval of the 2019-2020 990 Form - Return of Organization Exempt from Income Tax and the AG990-IL form. Motion to approve the recommendation was made by President Levin. It was seconded by Mayor McLeod and unanimously approved.

**C. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair Tom Dailly, President, Village of Schaumburg, Co-Chair**

**COVID-Related Impact on Transportation Revenues**

Ms. Johnson reported on a recent survey outlining the impact of COVID-19 on member infrastructure programs and transportation revenues. Additionally, she noted regional agencies, including Metra, Pace, the Regional Transportation Authority and the Illinois Tollway, are also facing tough decisions in their budget processes due to COVID-related revenue declines.

**VII. Consent Agenda**

Motion to approve the consent agenda was made by Mayor McLeod. It was seconded by President Levin and unanimously approved.

**VIII. Other Business**

None.

**IX. For the Good of the Order**

President O'Hara reported that the new NWMC website is up and running. Mr. Fowler thanked Larry Bury, Marina Durso, Kendra Johnson and Matthew Pasquini on all their hard work on getting the new website designed and operational.

**X. Next Meeting**

President O'Hara reported that the next NWMC Board meeting will be held on Wednesday, December 9 at 7:00 p.m. via teleconference.

**XI. Adjournment**

Motion to adjourn the meeting was made by Ms. Hannon. It was seconded by President Frazier and unanimously approved. The meeting adjourned at 7:34 p.m.