

## NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
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[www.nwmc-cog.org](http://www.nwmc-cog.org)



A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million

### MEMBERS

Antioch  
Arlington Heights  
Bannockburn  
Barrington  
Bartlett  
Buffalo Grove  
Deer Park  
Deerfield  
Des Plaines  
Elk Grove Village  
Evanston  
Fox Lake  
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Hoffman Estates  
Kenilworth  
Lake Bluff  
Lake Forest  
Lake Zurich  
Libertyville  
Lincolnshire  
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Scott Anderson  
Barrington

*Executive Director*  
Mark L. Fowler

## NWMC Board

### Agenda

Wednesday, January 14, 2026

6:00 p.m.

NWMC Offices, 1600 East Golf Road, Suite 0700, Des Plaines  
or

Via Videoconference: <https://us02web.zoom.us/j/85665130409>

Dial: (312) 626-6799

Meeting ID: 856 6513 0409

Passcode: 795583

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Meeting Minutes – November 12, 2025 (Attachment A)
- V. President's Report – Donna Johnson, NWMC President and Mayor, Village of Libertyville
  - A. FY 2025-2026 NWMC Work Plan – Q2 Update (Attachment B)

Staff will present the second quarter update to the FY 2025-2026 NWMC Work Plan.  
*Action Requested:* Informational
  - B. Strategic Plan Update

Staff will provide a progress update on development of the NWMC Strategic Plan.  
*Action Requested:* Informational
  - C. NWMC Website Upgrade (Attachment C)

The Executive Board recommends upgrading the NWMC website. The current website ([www.nwmc-cog.org](http://www.nwmc-cog.org)) was launched in 2020 and utilizes a now obsolete operating system that will no longer be supported. Current provider Muniweb proposes to rebuild the website with the upgraded operating system, which would also enhance ADA access, for \$5,250 (not including any additional enhancements).  
*Action Requested:* Approve recommendation
  - D. Effective Lobbying Presentation

The Executive Board recommends inviting the Anderson Legislative Consulting team to provide an in-person presentation on how to effectively influence legislators at an upcoming NWMC Board meeting. Due to the General Assembly's schedule, Executive Board recommends conducting the presentation at the February 11 Board meeting.  
*Action Requested:* Approve recommendation

## **VI. Priority Issues**

### **A. Legislative Committee – Eric Smith, President, Village of Buffalo Grove, Co-Chair and Paul Hoefert, Mayor, Village of Mount Prospect, Co-Chair**

#### **1. Legislative Update: Spring Session Preview**

The Illinois General Assembly begins its spring session in January. Staff will discuss anticipated issues and the state budget outlook.

**Action Requested:** Discussion

#### **2. Tier 2 Pension Legislative Strategy**

Staff will discuss the 2026 spring session legislative strategy and work plan in response to Tier 2 pension enhancement legislation (Senate Bill 1937).

**Action Requested:** Discussion

#### **3. 2026 NWMC Legislative Program and Action Plan (Attachments D & E)**

The Executive Board and Legislative Committee recommend approval of the draft 2026 NWMC Legislative Program and Legislative Program action plan.

**Action Requested:** Approve recommendation

#### **4. NWMC-DMMC Joint Legislative Dinner**

The Legislative Dinner is scheduled for Wednesday, January 28, at the Chicago Marriott Schaumburg. Staff will report.

**Action Requested:** Informational

#### **5. NWMC Legislative Days**

The NWMC Legislative Days will be held during the week of the Governor's budget and state of the state address, February 17-19. Staff will report on details of the week.

**Action Requested:** Informational

#### **6. 2026 Metropolitan Mayors Caucus (MMC) Legislative Priorities (Attachment F)**

The Executive Board and Legislative Committee recommend the approval of the 2026 MMC Legislative Priorities.

**Action Requested:** Approve recommendation

### **B. Finance Committee – Scott Anderson, Manager, Village of Barrington, Chair**

#### **1. Budget Reports and Purchase Journals (Attachment G)**

Budget Report and Purchase Journal from October 2025

**Action Requested:** Approve October 2025 Budget Report and Purchase Journal

#### **2. Review of NWMC Financial and Investment Policies (Attachments H & I)**

The Finance Committee annually reviews the NWMC Financial and Investment Policies prior to development of the annual budget and recommends adjustments where necessary. The Executive Board and Finance Committee recommend no changes to the Financial and Investment Policies.

**Action Requested:** Approve recommendation

#### **3. Review of Financial Procedures and Controls (Attachments J & K)**

The Finance Committee annually reviews the NWMC Financial Procedures and Controls document prior to development of the annual budget and recommends adjustments where necessary. The Executive Board and Finance Committee recommend the following amendments to the Financial Procedures and Controls:

- Updating the document to reflect the transition from J.P. Morgan Chase to Wintrust and deleting references to BMO Harris
- Updating ACH security measures (page 1)
- Clarifying record keeping procedures for fund transfers (page 1)
- Adding “approved securities” to the investment procedures (page 2)
- Deleting language saying that certificates are kept at NWMC office (page 2)
- Clarifying the ACH confirmation process (page 4)

- Adding the use of a signature stamp or electronic signature for the President or Treasurer with approval (page 5)

**Action Requested:** Approve recommendation

**C. Transportation Committee – Rodney Craig, President, Village of Hanover Park, Co-Chair and Lara Sanoica, Mayor, City of Rolling Meadows, Co-Chair  
NWMC e-Mobility Working Group**

The NWMC e-Mobility working group began meeting in November to develop consensus legislative language that enhances safety while providing clarity and consistency for e-mobility devices in Illinois communities. The working group has identified three areas where legislative changes are needed: providing a clear definition of e-mobility devices based on classification and capabilities; identifying appropriate user age and/or licensing requirements; and, specifying locations where use is allowed or restricted. Staff will provide a report.

**Action Requested:** Discussion

**VII. Other Business**

**VIII. For the Good of the Order**

**IX. Next Meeting**

The next Board meeting will be held on Wednesday, February 11, 6:00 p.m. at the Buffalo Grove Village Hall, 50 Raupp Boulevard in Buffalo Grove.

**X. Executive Session (Attachment - Separate Emailed PDF Documents)**

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to determine the employment and compensation of specific employees.

**XI. Adjournment**