

**NORTHWEST MUNICIPAL CONFERENCE**

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*A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million*

**MEMBERS**

- Antioch
- Arlington Heights
- Bannockburn
- Barrington
- Bartlett
- Buffalo Grove
- Deer Park
- Deerfield
- Des Plaines
- Elk Grove Village
- Evanston
- Fox Lake
- Glencoe
- Glenview
- Grayslake
- Hanover Park
- Highland Park
- Hoffman Estates
- Kenilworth
- Lake Bluff
- Lake Forest
- Lake Zurich
- Libertyville
- Lincolnshire
- Lincolnwood
- Morton Grove
- Mount Prospect
- Niles
- Northbrook
- Northfield
- Northfield Township
- Palatine
- Park Ridge
- Prospect Heights
- Rolling Meadows
- Schaumburg
- Skokie
- Streamwood
- Vernon Hills
- West Dundee
- Wheeling
- Wilmette
- Winnetka
  
- President*  
Dan Shapiro  
Deerfield
  
- Vice-President*  
Tom Dailly  
Schaumburg
  
- Secretary*  
Rodney Craig  
Hanover Park
  
- Treasurer*  
Anne Marie Gaura  
Lincolnwood
  
- Executive Director*  
Mark L. Fowler

**NWMC Board  
Meeting Minutes  
Wednesday, May 10, 2023  
7:00 p.m.  
NWMC Offices and Via Videoconference**

**I. Call to Order**

President Shapiro called the meeting to order at 7:00 p.m. He welcomed new NWMC Program Associate for Transportation Brian Larson to the Conference.

**II. Pledge of Allegiance**

President Shapiro led the Pledge of Allegiance.

**III. Roll Call**

Ms. Durso called the roll.

**Members Present:**

- Arlington Heights, Mayor Tom Hayes
- Barrington, President Karen Darch
- Buffalo Grove, President Beverly Sussman, Trustee Eric Smith
- Deerfield, Mayor Dan Shapiro
- Des Plaines, Mayor Andrew Goczkowski
- Elk Grove Village, Manager Matt Roan
- Glencoe, Manager Phil Kiraly
- Hanover Park, Mayor Rod Craig
- Hoffman Estates, Manager Eric Palm
- Lake Zurich, Manager Ray Keller
- Lincolnwood, Mayor Jesal Patel, Manager Anne Marie Gaura
- Morton Grove, Manager Ralph Czerwinski
- Niles, Trustee John Jekot
- Northfield, Trustee Matt Galin
- Northfield Township, Supervisor Shiva Mohsenzadeh
- Palatine, Manager Reid Ottesen
- Park Ridge, Manager Joe Gilmore
- Schaumburg, Mayor Tom Dailly
- Skokie, Assistant Manager Nick Wyatt
- Streamwood, Manager Sharon Caddigan
- Wheeling, Manager Jon Sfondilis
- Wilmette, President Senta Plunkett

**Others in Attendance:**

- Pat Eaves-Heard, Nicor
- Margi Schiemann, Nicor
- Larry Bury, NWMC Deputy Director
- Eric Czarnota, NWMC Program Associate for Transportation
- Marina Durso, NWMC Executive Assistant
- Mark Fowler, NWMC Executive Director

Brian Larson, NWMC Program Associate for Transportation

**IV. Approval of Meeting Minutes – April 12, 2023**

Motion to approve the minutes of the April 12 meeting was made by Mayor Dailly. The motion was seconded by Mayor Hayes and unanimously approved.

**V. President’s Report – Dan Shapiro, NWMC President and Mayor, Village of Deerfield**

**A. May Board Meeting Presentation - Nicor Gas Sustainability Initiative**

Nicor Director of Community Affairs Margi Schiemann presented updates on the utility’s sustainability initiatives and programs designed to achieve Illinois’ clean energy goals, invest in innovation and support customers and communities. After some discussion, President Shapiro thanked Ms. Schiemann for raising awareness about these initiatives and programs.

**B. FY2023-2024 NWMC Officer Nominations**

President Shapiro reported that the NWMC Nominating Committee and Executive Board recommended the following individuals to serve as NWMC officers for FY2023-2024:

President: Tom Dailly  
President, Village of Schaumburg

Vice-President: Rodney Craig  
Mayor, Village of Hanover Park

Secretary: Donna Johnson  
Mayor, Village of Libertyville

Treasurer: John Lockerby  
Manager, Village of Skokie

Motion to elect the FY2023-2024 NWMC Officers was made by President Sussman. The motion was seconded by President Darch and unanimously approved.

**C. FY2022-2023 NWMC Work Plan – Q4 Update**

Mr. Fowler presented the fourth quarter update to the FY2022-2023 NWMC Work Plan. He noted that tomorrow, May 11, marked the end of the state’s COVID public health emergency. Personally, he reported that he was the recipient of the 2023 American Society of Public Administration (ASPA) Donald C. Stone Practitioner Award for contributions to intergovernmental relations. The Board offered their congratulations. Mr. Fowler highlighted staff’s work with the Invest in Communities Coalition to restore the Local Government Distributive Fund, including multiple legislative action alerts, preparation of Mayor Goczkowski’s subject matter hearing testimony, social media toolkit and other messaging materials.

Mr. Fowler reviewed the subregional meetings with legislators to roll out the 2023 NWMC Legislative Program and the NWMC Legislative Days in Springfield, attended by sixteen officials from ten member communities. He reported that staff published the NWMC Guide to Transportation Funding and Programs and hosted a regional meeting with IDOT Central Office staff to open dialog on local concerns with IDOT processes. Finally, he reported that the Board approved the FY2023-2024 Budget with no dues increase for the tenth consecutive year.

**D. FY2023-2024 NWMC Work Plan**

Mr. Fowler presented the proposed FY2023-2024 NWMC Work Plan and said that the Executive Board recommended approval. He reported that the document lists 7 priority areas containing 92 initiatives with many outside of day-to-day operations of the organization. He noted that, due to the May 11 expiration of the state and federal public health emergency, the plan does not include COVID-19 Response & Assistance. He said that staff will determine the Conference’s communication needs and draft recommendations for enhanced communications. He said that the

organization is due for a new strategic plan in FY24-25, so staff will investigate how best to accomplish that task as well as a complementary rebranding initiative.

Mr. Fowler said that the Conference will continue to seek ways to enhance elected official/legislator engagement, continue delegate meetings and host mayor's meetings and events. He said staff will strategize with the Legislative Committee on alignment of priorities given current legislative landscape as well as continue to protect local revenues and pursue additional restoration of the Local Government Distributive Fund. Additional items on the work plan include: continued implementation of projects in the NWMC Multimodal Transportation Plan; reviewing the organization's reserve fund policies and future dues options by the Finance Committee; and, conducting the SPC Vendor Showcase.

Motion to approve the FY2023-2024 NWMC Work Plan was made by Mayor Craig. The motion was seconded by Mayor Hayes and unanimously approved.

**E. NWMC Annual Gala**

President Shapiro said that the invitations have been sent for the NWMC Annual Gala, scheduled for Wednesday, June 14, at the Hyatt Regency Deerfield. He said a reception will begin at 6:00 p.m., with dinner to follow at 7:00 p.m. and asked that members RSVP by Friday, June 2, to Marina Durso.

**F. April 18 NWMC Surplus Vehicle & Equipment Auction**

Mr. Fowler reported that the first live NWMC Surplus Vehicle & Equipment Auction of 2023 was held on April 18. He thanked Evanston and Lincolnwood for participating along with Park Forest, Tinley Park, Willowbrook and the Tinley Park-Park District. He said upcoming live auctions are scheduled for July 18 and October 17 as well as online anytime at America's Auto Auction's website.

**G. July 26 SPC Vendor Showcase**

Mr. Fowler reported that the Suburban Purchasing Cooperative Vendor Showcase will be held on Wednesday, July 26 from 10:00 a.m. to 1:00 p.m. at Oakton College in Des Plaines. He said this is a free event and attendees can earn one contact hour toward Continuing Education Units (CEUs) with The Institute for Public Procurement (NIGP).

**H. Authorization to Act During the Summer**

President Shapiro reported that the Executive Board recommended approval of a motion empowering the Executive Board to act on all issues requiring approval during the summer NWMC Board meeting recess which begins following the May membership meeting.

Motion to approve the recommendation was made by President Darch. The motion was seconded by Mayor Dailly and unanimously approved.

**VI. Priority Issues**

**A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Beverly Sussman, President, Village of Buffalo Grove Co-Chair**

**1. Legislative Update**

Mr. Bury noted that the General Assembly had less two weeks until its scheduled adjournment on May 19. He said that May 19 is not a hard and fast deadline to approve the budget; that date is May 31. He then reviewed bill passage deadlines for the remainder of session.

Mr. Bury reported on three Prevailing Wage Act expansion bills pending in the Senate: HB 2845 (hauling of biosolids); HB 3370 (power washing); and, HB 3792 (attachments to light poles). He also reported on HB 3249 Act (expansion of PSEBA health insurance eligibility). He also reported on three bills currently pending in the House: SB 1476 (affordable housing), SB 2368 (statewide building code) and SB 2320 (Administration Adjudication).

**2. Local Government Distributive Fund (LGDF) Restoration**

Mr. Fowler said that the proposed state budget is where any increase to the LGDF would be included. He thanked members who traveled to Springfield on April 18 for the LGDF subject matter hearing in the House Cities and Villages committee. He also thanked Mayor Dailly for sending emails to all he met with to remind them of the importance of LGDF restoration.

Mr. Fowler reported on the work of the Invest in Communities Coalition and the strategy shift to ensure that LGDF restoration is included in the state budget. He encouraged members to continue to utilize information in the Invest in Communities toolkit and noted that staff had been sending messages via Facebook and Twitter. He said the coalition discussed a potential press event in Chicago with President Preckwinkle/county board chairs and Chicago Mayor-elect Brandon Johnson. Finally, he reported that staff sent a NWMC Action Alert earlier in the day asking members to contact their legislators on LGDF restoration and report information learned back to staff.

**VII. North Shore Council of Mayors  
North Shore Council Cost Increases**

President Shapiro noted that this item had been pulled from the agenda.

**VIII. Consent Agenda**

Motion to approve the Consent Agenda was made by Trustee Smith. The motion was seconded by Mayor Dailly and unanimously approved.

**IX. Other Business**

Mayor Craig noted that Metra had issued its new My Metra quarterly magazine.

**X. For the Good of the Order**

President Shapiro wished everyone a happy Public Service Recognition Week. Mr. Fowler thanked President Shapiro for his service as NWMC President over the past year and the Board expressed their gratitude as well.

**XI. Next Meeting**

President Shapiro said that the next NWMC Board meeting will be held on Wednesday, September 13, 7:00 p.m. at the NWMC Offices and via videoconference.

**XII. Executive Session (Attachment - Separate Emailed PDF Document)**

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to discuss the Executive Director's performance evaluation was made by Mayor Hayes. The motion was seconded by Trustee Smith and unanimously approved. The Board convened Executive Session at 8:00 p.m.

The Board reconvened regular session at 8:09 p.m.

**XIII. Adjournment**

Motion to adjourn the meeting was made by Mayor Hayes. The motion was seconded by Mayor Craig and unanimously approved. The meeting adjourned at 8:10 p.m.