

NORTHWEST MUNICIPAL CONFERENCE

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*A Regional Association of Illinois
Municipalities and Townships
Representing a Population of Over One Million*

NWMC Board

Agenda

**Wednesday, February 9, 2022
7:00 p.m.**

Via Videoconference: <https://us02web.zoom.us/j/86868246784>

Dial: (312) 626 6799

Meeting ID: 868 6824 6784

Passcode: 453763

MEMBERS
Antioch
Arlington Heights
Bannockburn
Barrington
Bartlett
Buffalo Grove
Deer Park
Deerfield
Des Plaines
Elk Grove Village
Evanston
Fox Lake
Glencoe
Glenview
Grayslake
Hanover Park
Highland Park
Hoffman Estates
Kenilworth
Lake Bluff
Lake Forest
Lake Zurich
Libertyville
Lincolnshire
Lincolnwood
Morton Grove
Mount Prospect
Niles
Northbrook
Northfield
Northfield Township
Palatine
Park Ridge
Prospect Heights
Rolling Meadows
Schaumburg
Skokie
Streamwood
Vernon Hills
West Dundee
Wheeling
Wilmette
Winnetka

President
Nancy Rotering
Highland Park

Vice-President
Dan Shapiro
Deerfield

Secretary
Tom Dailly
Schaumburg

Treasurer
Anne Marie Gaura
Lincolnwood

Executive Director
Mark L. Fowler

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Regular and Executive Session Meeting Minutes – January 12, 2022 (Attachments A & B – B sent under separate cover)

V. President’s Report – Nancy Rotering, NWMC President and Mayor, City of Highland Park

A. NWMC By-Laws Update (Attachment C)

One of the items in the FY2021-2022 NWMC Work Plan is a review of the NWMC By-Laws and other foundational documents. Staff initiated the required 30-day review period by presenting proposed changes to the By-Laws in January. The Executive Board recommends approval of the updated By-Laws.

Action Requested: Approve recommendation

B. FY2021-2022 NWMC Work Plan – Q2 & Q3 Update (Attachment D)

Staff will provide a status report on the second and third quarters of the FY2021-2022 NWMC Work Plan.

Action Requested: Informational

VI. Priority Issues

A. Legislative Committee – Tom Dailly, President, Village of Schaumburg, Co-Chair and Dan Shapiro, Mayor, Village of Deerfield Co-Chair

1. Legislative Update

Due to COVID and weather concerns, the General Assembly has only been able to meet in person once despite having a full schedule. During this time, many of the scheduled virtual committee hearings were cancelled. Governor Pritzker delivered the State of the State/Budget address on February 2 from outside the Capitol. Staff will report on the budget address, legislative activities of the General Assembly and expectations going forward.

Action requested: Discussion

2. 2022 NWMC Legislative Program Rollout Meetings

Staff will discuss dates for the subregional Legislative Program rollout meetings being scheduled with legislators.

Action Requested: Informational

3. Bill Positions (Attachment E)

The Executive Board and Legislative Committee recommend approval of the positions on the attached list of bills. The deadlines to introduce substantive bills were January 21 in the Senate and January 28 in the House.

Action requested: Approve recommendation

B. Finance Committee – Anne Marie Gaura, Manager, Village of Lincolnwood, Chair

1. NWMC Surplus Vehicle & Equipment Auction Agreement

The Executive Board and Finance Committee recommend approval of the second of four possible, one-year contract extensions for Auctioneer Services to America’s Auto Auction. The extension would run from February 15, 2022 through February 14, 2023. The current agreement expires on February 14. Contract terms shall remain the same. The proposed auction dates for 2022 are April 19, July 19 and October 18.

Action Requested: Approve recommendation

2. NWMC 401A Plan Document Update Adoption (Attachment F)

The Conference’s 401A Plan through ICMA-Retirement Corporation (dba MissionSquare Retirement) requires a review process every six years to maintain IRS compliance. The Executive Board and Finance Committee recommend approval of the updated Governmental Money Purchase Plan and Trust Adoption Agreement by March 15, 2022 to finalize the process.

Action Requested: Approve recommendation

NOTE: *The following three items are specific to the Northwest Council of Mayors. In order to comply with Open Meetings Act requirements, the floor will be opened for public comment prior to discussion/action on these items. Each item must be approved via a roll call vote of the members of the Council at the February 9 NWMC Board meeting.*

PUBLIC COMMENT ON AGENDA ITEMS V1, V2 AND V3

VII. Northwest Council of Mayors Technical Committee – Karen Darch, President, Village of Barrington, Chair

1. STP-L Methodology Changes – Northwest Council of Mayors (Attachment G)

At their January 28 meeting, the Northwest Council of Mayors Technical Committee approved the staff and Working Group’s recommendations to approve three changes to the Northwest Council of Mayors STP-L Handbook. These changes include removing the policy prohibiting cost increase requests for Phase II engineering, removing the requirement for requests to wait until April of each year for submittal, and adding additional prioritization for construction phases when considering multiple requests. These changes are outlined in the attached memo. The Northwest Council of Mayors Technical Committee recommends approval by the Northwest Council of Mayors.

Action Requested: Approve recommendation

2. Cost Change Requests – Northwest Council of Mayors (Attachment H)

At their January 28 meeting, the Northwest Council of Mayors Technical Committee approved staff’s recommendation to approve two cost changes from members of the Northwest Council of Mayors. These requests are listed below:

- a. Village of Arlington Heights – request for \$35,000 for ENG II in FFY 2022 for the Wilke Road project. Staff recommends approval to place an item on the February 9 NWMC Board meeting agenda for approval by the Northwest Council of Mayors.
- b. Village of Streamwood – request for \$24,235 for ENG II in FFY 2022 for the IL 19/Bartlett Road project.

The Northwest Council of Mayors Technical Committee recommends approval by the Northwest Council of Mayors.

Action Requested: Approve recommendation

3. Functional Classification Change Requests – Village of Wheeling (Attachment I)

As part of the process for a roadway functional classification change, local agencies must include an approved resolution of support from their local Council of Mayors with their application to the Illinois Department of Transportation and the Federal Highway Administration. At their January 28 meeting, the Northwest Council of Mayors Technical Committee recommends approval by the full Northwest Council of Mayors of the attached resolutions for the following roadways in the Village of Wheeling:

- a. Lexington Drive from Lake Cook Road to McHenry Road
- b. East Manchester Drive from South Wolf Road to South Milwaukee Avenue
- c. East Strong Street from North Wolf Road to North Milwaukee Avenue

Action Requested: Approve recommendation

VIII. Consent Agenda (Attachment J)

Items on the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items unless a Board member requests, in which event the item(s) will be removed from the General Order of Business and considered during the Other Business portion of the agenda.

Action Requested: Approve Consent Agenda

IX. Other Business

X. For the Good of the Order

XI. Next Meeting

The next NWMC Board meeting will be held on Wednesday, March 9, 7:00 p.m. via videoconference.

XII. Adjournment