

## NORTHWEST MUNICIPAL CONFERENCE

1600 East Golf Road, Suite 0700  
Des Plaines, Illinois 60016  
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[www.nwmc-cog.org](http://www.nwmc-cog.org)



A Regional Association of Illinois  
Municipalities and Townships  
Representing a Population of Over One Million

### MEMBERS

Antioch  
Arlington Heights  
Bannockburn  
Barrington  
Bartlett  
Buffalo Grove  
Deer Park  
Deerfield  
Des Plaines  
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Lake Forest  
Lake Zurich  
Libertyville  
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*Treasurer*  
John Lockerby  
Skokie  
  
*Executive Director*  
Mark L. Fowler

### NWMC Board

#### Agenda

Wednesday, January 15, 2025

6:00 p.m.

NWMC Offices, 1600 East Golf Road, Suite 0700, Des Plaines

Or

Via Videoconference: <https://us02web.zoom.us/j/88699157000>

Dial: (312) 626-6799

Meeting ID: 886 9915 7000

Passcode: 105043

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Approval of Meeting Minutes – November 13, 2024 and December 11, 2024 (Attachment A & B)**
- V. **President's Report – Rodney Craig, NWMC President and Mayor, Village of Hanover Park**
  - A. **2025 NWMC Legislative Days in Springfield (Attachment C)**

The Executive Board and Legislative Committee recommend that the NWMC hold its annual Legislative Days during the week of the Governor's budget address, February 18-20. The House and Senate schedules for the spring session are attached.

**Action Requested:** Approve recommendation
  - B. **FY 2024-2025 NWMC Work Plan – Q2 Update (Attachment D)**

Staff will present the second quarter update to the FY 2024-2025 NWMC Work Plan.

**Action Requested:** Informational
  - C. **Board of Directors Meeting Schedule (Attachment E)**

The Illinois Municipal League has scheduled its Lobby Day for Wednesday, April 2. The date conflicts with the Executive Board meeting scheduled for that morning. The Executive Board is rescheduling its meeting to Wednesday, April 9 and recommends rescheduling the full Board meeting to Wednesday, April 16.

**Action Requested:** Approve recommendation
- VI. **Priority Issues**
  - A. **Legislative Committee – Eric Smith, President, Village of Buffalo Grove, Co-Chair and Greg Lungmus, President, Village of Northfield, Co-Chair**
    1. **Legislative Update**

The 103rd General Assembly met in lame duck session from January 4 to January 7. The 104th General Assembly was sworn in on January 8. Staff will report on the lame-duck session and expectations for spring session.

**Action Requested:** Discussion

**2. 2025 NWMC Legislative Program & Rollout (Attachment F)**

The Executive Board recommends approval of the draft 2025 NWMC Legislative Program. Staff will discuss the rollout of the Conference's legislative priorities.

**Action Requested:** Approve recommendation

**3. Pension Fairness for Illinois Communities (PFIC) Coalition Update**

The PFIC Coalition met on December 11 to discuss website development and messaging for the lame-duck session. The House Personnel & Pensions Committee held a subject matter hearing on December 13. Staff will report.

**Action requested:** Discussion

**B. Finance Committee – John Lockerby, Manager, Village of Skokie, Chair**

**1. Budget Reports and Purchase Journals (Attachments G & H)**

a. Budget Report and Purchase Journal from September 2024 (Attachment G)

b. Budget Report and Purchase Journal from October 2024 (Attachment H)

**Action Requested:** Approve September and October 2024 Budget Reports and Purchase Journals

**2. NWMC Financial and Investment Policies (Attachments I & J)**

The Executive Board and Finance Committee recommend no substantive changes to the Financial and the Investment Policies.

**Action Requested:** Approve recommendation

**3. Financial Procedures and Controls (Attachment K)**

The Executive Board and Finance Committee recommend two amendments to the Financial Procedures and Controls: amending the section on investing in CDs (page 2) to better align with the Investment Policy and deleting the petty cash policy (page 5).

**Action Requested:** Approve recommendation

**4. NWMC Auditor/Tax Preparation Service Recommendation (Attachment L)**

In response to the RFP issued for auditing and tax preparation services, the Conference received two proposals. After review of the proposals, the Executive Board and Finance Committee recommend the approval of Seldon Fox as the NWMC auditor.

**Action Requested:** Approve recommendation

**VII. Other Business**

**VIII. For the Good of the Order**

**IX. Executive Session (Attachment – Separate emailed PDF documents)**

Motion to go into Executive Session pursuant to 5 ILCS 120/2 to determine the employment and compensation of specific employees.

**X. Next Meeting**

The next NWMC Board meeting will be held on Wednesday, February 12, 6:00 p.m. at the NWMC Offices and via videoconference.

**XI. Adjournment**